



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sterling High School

**MEETING #:** 23

**LOCATION:** Sterling High School, Building B, Rm. 135

**DATE / TIME:** March 12, 2015, 9:00am

**ATTENDEES:** (those marked with a check were present)

	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dixon, Sonja	Sterling
	Dobbs, Shone	Sterling HS Student
	Dumas, Harvey	
	Edwards, Roscoe	TSU
	Groves, Norris	PAT / Alumni
✓	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	PAT /Teacher/Pastor
	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
✓	Kief, Regan	Sterling – JROTC Commander
✓	Kiest, Rebecca	HISD - Communication
	Kumar, Rob	
✓	Mitchell, Edward "Dale"	Sterling - Principal

	Monita, Dominic M	Sterling
	Omogbehin, Arimola Esther	School Support Officer
	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Turner, Linda	PTO
✓	Aldo Hernandez	Cadence-McShane
✓	Brown Shawn	Cadence McShane
	Clayton, Clay	HISD – Facilities Planning
	Fountain, Jonathan	Stantec - Architect
	Funk, David	HISD – Facilities Planning
	Henrikson, Jennifer	Stantec - Architect
	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
	Richard Segura	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design



**PURPOSE:** The meeting discussion focused on providing attendees an update of the construction status.

**AGENDA:**

- Project status update
- Project safety
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting before turning over to Shawn Brown, who provided overview of the project status to the PAT.
2. Shawn Brown of Cadence McShane (CM) provided an initial overview of the project status.
  - a. The project is currently impacted by rain delays, and the Construction Manager is working on weekends to help make up for lost time.
  - b. The A/E team is assisting the Construction Manager with the review of submittals and project information.
  - c. Bi-weekly Owner-Architect-Contractor meetings are taking place on the job site.
3. Shawn Brown of Cadence McShane (CM) reported on the progress of the construction:
  - a. The CM stated the project is currently on schedule.
  - b. The CM also stated that there are no issues pertaining to site safety.
  - c. The drilled pier installation has been completed.
  - d. The CM stated that underground electrical and plumbing piping installation is ongoing.
  - e. The CM provided a look-ahead on anticipated construction over the next month:
    - i. Installation of underground utilities.
    - ii. Placement of concrete at the eastern parking lot.
    - iii. Continued installation of additional building foundations.
    - iv. Begin pouring floor slabs.
    - v. Prepare a mock up panel for tilt-wall construction.
4. PAT member Rev. Hickman requested that the contractor work to keep streets clean of any soils that may be tracked off site onto the streets by Cadence McShane sub-contractors. Cadence McShane agreed they would continue their efforts to keep the streets as clean as possible of construction debris.
5. The possibility of a ceremonial beam or floor signing was brought up by the PAT. The ceremony could be timed with the school's 50<sup>th</sup> anniversary events later in the fall. The CM said they would work with the representatives from the school to help facilitate this event, which will need to be coordinated with the construction schedule.



**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Project status update

**NEXT PAT MEETING:** Thursday, April 9, 2015 at 9:00 am, Room 135.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone.  
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III  
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HISD – Construction & Facility Services  
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**HOUSTON INDEPENDENT SCHOOL DISTRICT**

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